

## **Position Description**

---

**JOB TITLE:** Ropes Facilitator/Technician

**STATUS:** Part Time/Seasonal/As Needed

**DEPARTMENT:** Outdoor School Programs/Student Leadership Programs/Venture Out!

**REPORTS TO:** Department Program Managers

**OVERALL FUNCTION:** Deliver high quality, innovative, mission-centered programs through all Joy teams (Outdoor Education, Adult, Young Adult, and University). Program activities include facilitation of High and Low Challenge courses (i.e. high/low ropes) and Group and Leadership Development. Populations served vary from elementary through college students and adults.

## **JOB RESPONSIBILITIES:**

---

Customer Service:

- Role model exceptional customer service by providing positive interactions with participants, clients, and staff.
- Create positive relationships by learning participant's name, interacting with participants and creating opportunities for participants to learn and grow.
- Respond effectively and efficiently to participant, client, and staff needs.

Safety Conscious:

- Adhere to all Camp Joy policies and procedures.
- Receive and stay current on required certifications and verifications.
- Clearly instruct participants on equipment, safety, and procedure for course.
- Keep a constant, watchful eye on property, facilities, resources, guests and self.
- Be prepared to respond to group needs including emergency situations.

Program Delivery:

- Facilitate front load and debrief discussions to establish purpose for the activity.
- Day to day operations including but not limited to: client trainings, program set-up/tear-down, inspecting facilities and equipment, and providing program support.
- Complete all required paperwork including but not limited to: incident report, course usage, and payroll forms.

Group Management:

- Establish age appropriate and clear behavior and safety expectations for every group and program.
- Identify the need for intervention.
- Respond to issues and discipline with dignity in appropriate manner.

Coaching/Encouraging:

- Constantly assess the needs and abilities of guests.
- Provide physical and emotional support when necessary and appropriate.

Team Player:

- Effectively maintain open communication with participants, clients, and staff
- Be willing to assist and support guests and staff.

Time Management/Prepared:

- Arrive on time and prepared for all programs, meetings, and tasks.

**REQUIREMENTS:**

- Must be 18 years of age or older
- Successfully complete pre-employment criminal background check and drug screening.
- Successfully complete 40 hour Challenge Course Training Session.
- Ability to lift/move 30-50 pounds
- Provide availability and commit to a flexible schedule.
- Ability to work full and active days outside (under all weather conditions and uneven terrain).
- Given appropriate training, applicant must be able to meet Association for Challenge Course Technology Level 1 Practitioner standards including but not limited to the following:
  - Recognize inherent risk specific to activities and program areas.
  - Effectively supervise and monitor participants at heights up to 50 feet.
  - Efficiently maneuver and assist participants at heights up to 50 feet.

**QUALIFICATIONS:**

- Experience and ability to communicate and work with a wide range of ages of clients and staff.
- Experience in organization development and leadership, high and low challenge course facilitation and customer service.

**STATEMENT OF OTHER DUTIES:**

- This job description reflects management's assignment of essential functions: and nothing in this herein restricts management's right to assign or reassign duties and responsibilities to this job at the time.

**TRAININGS AVAILABLE:** Camp Joy Challenge Course Training, First Aide/CPR/AED, and Facilitation Coaching

**LOOKING TO FILL:** On-going to build a large team of adjunct facilitators.

**SALARY:** \$12-\$16/ hour

**BENEFITS INCLUDE:**

- Warren County YMCA Membership Discount
- Outdoor Gear Retail Stores (i.e. Liberty Mountain, Mountain Khaki, etc) discounts
- Shoe discounts (Teva Pro, Chaco)

**TO APPLY:** [Click Here](#)

Questions please contact: Kirstin Harris 937-289-9147